

### **CIPR Professional Standards - Arbiter**

The Chartered Institute of Public Relations (CIPR) welcomes applications from CIPR members to serve as Arbiter in the Institute's disciplinary process.

### **About the CIPR**

Founded in 1948, the Chartered Institute of Public Relations (CIPR) is the world's only Royal Chartered professional body for public relations practitioners with over 11,000 members.

The CIPR advances professionalism in public relations by making its members accountable to their employers and the public through a code of conduct and searchable public register, setting standards through training, qualifications, awards and the production of best practice and skills guidance, facilitating Continuing Professional Development (CPD), and awarding Chartered Public Relations Practitioner status (Chart.PR).

### **About Professional Standards**

Anyone can raise a complaint with the Institute if they believe a CIPR member—or someone they are directly responsible for—may have breached the CIPR Code of Conduct.

All complaints are treated with care, fairness and rigour. We are committed to ensuring an impartial process that supports both our members and those raising concerns.

Complaints are managed by a Professional Practice and Ethics Consultant and reviewed by the independent Professional Standards Panel (PSP).

If a decision is challenged, it may be reviewed by an independent Appeals Panel.

In cases where an appeal relates specifically to how regulations have been applied in managing a complaint, this falls outside the Appeals Panel's remit. These matters are instead considered by an Arbiter.

We're committed to building a diverse professional standards pool from which to build a panel, with a range of lived experiences, and representing the community we serve.

### **About the Role**

The Arbiter plays a key role in the CIPR's Complaints Procedure. It is a voluntary role, although out of pocket expenses will be met by the Institute.

The Arbiter is appointed to consider and adjudicate questions arising in respect of the conduct of complaints against Institute members, including the interpretation or application of the CIPR's Regulations Governing Complaints Relating to Professional Conduct. The questions may be referred to them by one or both of the parties to a complaint or by the Professional Standards Panel, the Appeals Panel, the Chief Executive or the Professional Practice and Ethics Consultant.

Accordingly, The Arbiter must be a person of appropriate experience and professional standing and must be capable of working in a strictly confidential environment, processing cases involving considerable information and detail.

Diverse perspectives and experiences matter to us at the CIPR and we welcome expressions of interest from individuals of all backgrounds

Appointments are for a three-year term (maximum 2 terms).

For more information, view the [Regulations Governing the Complaints Procedure](#).

**The Arbiter should demonstrate the following skills and experience:**

- Be in full Membership of the Chartered Institute of Public Relations, MCIPR or FCIPR.
- Be in good standing, (i.e. without rulings against them under the CIPR Code of Conduct, any similar regulatory code or any relevant laws of the land).
- Must be capable of working in a strictly confidential environment.
- Be able to meet a time requirement of at least four full days per year
- Have regulatory experience in other professional contexts or other experience relevant to the role (such as serving or having served as a magistrate, a member of a disciplinary committee on a school governing body or in a sporting context).
- Must not be serving the Institute in any governance role, including CIPR Council, Board of Directors and Professional Practices Committee or a member of the Professional Standards Panel or the Appeals Panel.

**Application Process:**

Please tell us how you meet the requirements of the role, why you wish to serve as The Arbiter and what you would bring to this role.

Please apply via [our online application form](#) (you must login to access the form).

The Arbiter will be appointed by the CIPR Board of Directors.

**For an initial conversation about the role** and to answer any questions you might have, please contact CIPR Professional Practice and Ethics Consultant, Chris Lines at [ChrisL@cipr.co.uk](mailto:ChrisL@cipr.co.uk).

**Closing date:** 11:00 am BST, 22 June 2026